

Alumina Limited 2021 AGM

Please find attached, the following documents in relation to Alumina Limited's 2021 Annual General Meeting to be held at 2:30pm on Tuesday, 25 May 2021 at the Auditorium, Melbourne Convention and Exhibition Centre (MCEC);

- i) Notice of Annual General Meeting
- ii) Proxy Form
- iii) Questions from Shareholders Form

Shareholders are encouraged to lodge a directed proxy by no later than 2:30pm Sunday, 23 May 2021.

Lodgement instructions (which include the ability to lodge proxies electronically) are set out in the Notice of Meeting and on the Alumina website. Shareholders are also invited to submit questions in advance of the meeting utilising the form accompanying the notice of meeting.

If, due to any COVID issue it becomes necessary to make further changes to the arrangements for the AGM, Alumina will advise shareholders through its website and by making an ASX announcement.

This ASX announcement was approved and authorised for release by Mike Ferraro, Chief Executive Officer.



Stephen Foster
Company Secretary

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ROCK SOLID

Notice of Annual
General Meeting 2021

Notice of Annual General Meeting 2021

Notice is hereby given that the fifty first Annual General Meeting of Alumina Limited (*the Company*) will be held in the Auditorium, Melbourne Convention and Exhibition Centre (MCEC), 2 Clarendon Street, Southbank, Victoria, Australia at 2:30pm (AEST) on Tuesday, 25 May 2021.

1. Measures to deal with COVID-19 and impact on the meeting

The Company and the Board are aware of the ongoing circumstances resulting from COVID-19 and the impact it can have on physical meetings.

The Company strongly encourages all shareholders to participate in the meeting by:

- reading this Notice carefully;
- voting by proxy by following the instructions set out in this Notice;
- viewing the meeting via webcast, available at aluminalimited.com; and
- if desired, submitting questions to the Chair, Board, Auditor or management by following the instructions set out in this Notice.

Shareholders are currently expected to be able to physically attend the meeting whilst following COVID safe practices at the meeting. The conditions of entry and COVID safe practices that apply to the meeting are set out on page 15 of the Notice. Shareholders are encouraged to allow additional time for these COVID safe practices.

However, circumstances relating to COVID-19 could change rapidly. The Company will continue to monitor Government restrictions on public gatherings. If it becomes necessary or appropriate to make alternative arrangements to those set out in this Notice, the Company will notify Shareholders as soon as practicable via the Company's website at aluminalimited.com and the ASX announcement platform.

2. Financial and other reports

To receive and consider the Financial Report and the Reports of the Directors and of the Auditor for the year ended 31 December 2020.

3. Adoption of Remuneration Report

To consider and, if thought fit, to pass the following resolution as an ordinary resolution:

"That the Remuneration Report for the year ended 31 December 2020 is adopted."

Please note that the vote on this resolution is advisory only and does not bind the Directors or the Company.

Please also note that the Company will disregard any votes cast on this resolution by certain persons. Details of the voting exclusions applicable to this resolution are set out in the "Voting exclusions" section on page 13 below.

4. Election of Director

To consider and, if thought fit, to pass the following resolution as an ordinary resolution:

a. To re-elect Ms Deborah O'Toole as a Director

"That Ms Deborah O'Toole, who is required to retire under the Company's Constitution and who, being eligible, offers herself for re-election, is re-elected as a Director of the Company."

b. To re-elect Mr John Bevan as a Director

"That Mr John Bevan, who is required to retire under the Company's Constitution and who, being eligible, offers himself for re-election, is re-elected as a Director of the Company."

c. To elect Ms Shirley In't Veld as a Director

"That Ms Shirley In't Veld who was appointed as a Director since the last Annual General Meeting of the Company and who, being eligible, offers herself for election in accordance with Rule 45(d) of the Company's Constitution, is elected as a Director of the Company."

5. Re-insertion of proportional takeover approval provisions in Constitution

To consider and, if thought fit, to pass the following resolution as a special resolution:

"That, pursuant to sections 136(2) and 648G of the *Corporations Act 2001* (Cth), the Constitution of the Company is amended by reinserting Rules 79 and 80 in the form set out in the Explanatory Notes to the Notice convening this meeting."

6. Grant of Performance Rights to Chief Executive Officer (Long Term Incentive)

To consider and, if thought fit, to pass the following resolution as an ordinary resolution:

"That approval is given for all purposes for the grant to Mr Mike Ferraro, Chief Executive Officer and Managing Director of the Company, of rights to acquire ordinary shares in the capital of the Company in accordance with the terms contained in the Company's Employee Share Plan, as more fully described in the Explanatory Notes to the Notice convening this meeting."

Please note that the Company will disregard particular votes cast on this resolution by certain persons. Details of the voting exclusions applicable to this resolution are set out in the "Voting exclusions" section on page 14 below.

7. Other business

To transact any other business that may be legally brought forward.

By Order of the Board



Stephen C Foster • Company Secretary

Melbourne, Australia • 30 March 2021

EXPLANATORY NOTES

ITEM 3

Adoption of Remuneration Report

The *Corporations Act 2001* (Cth) (Corporations Act) requires listed companies to provide information regarding the remuneration of Directors and other key management personnel in a Remuneration Report, which forms part of the annual Directors' Report. The Company's Remuneration Report for the year ended 31 December 2020 is set out on pages 44 to 70 of the 2020 Annual Report and is also available on the Company's website at aluminalimited.com.

The Remuneration Report includes an explanation of the Company's remuneration policy and the remuneration arrangements in place for Directors and other key management personnel.

As required by the Corporations Act, a non-binding resolution to adopt the Remuneration Report is to be put to shareholders at the meeting. The vote on this resolution is advisory only and does not bind the Directors or the Company.

Recommendation: The Directors unanimously recommend that shareholders vote in favour of the resolution to adopt the Remuneration Report.

ITEM 4

Election of Directors

a. Ms Deborah O'Toole

Independent Non-Executive Director

In accordance with the Company's Constitution and the ASX Listing Rules, Ms Deborah O'Toole is required to retire at the meeting. In accordance with the Company's Constitution, Ms Deborah O'Toole is eligible for re-election and has offered herself for re-election at the meeting. The personal particulars of Ms O'Toole are set out below.

Ms O'Toole has extensive experience in the mining, transport and logistics industries. She has been Chief Financial Officer of MIM Holdings Limited, Queensland Cotton Holdings Limited and Aurizon Holdings Limited.

Ms O'Toole is currently a Non-Executive Director of Sims Metal Management Limited, Boral Limited, the Asciano Rail Group of Companies operating as Pacific National Rail and Credit Union of Australia Ltd.

Ms O'Toole is Chair of the Board's Audit and Risk Management Committee and a member of the Nomination, Sustainability and Compensation Committees.

The Board considers Ms O'Toole to be an independent Director, and that she will remain as such if re-elected at the meeting.

Recommendation: Ms O'Toole has served on the Board of Directors of Alumina Limited since 1 December 2017. The Directors (other than Ms O'Toole) unanimously recommend that shareholders vote in favour of the resolution to re-elect Ms O'Toole. Ms O'Toole makes no recommendation.

b. Mr John Bevan

Independent Non-Executive Director

In accordance with the Company's Constitution and the ASX Listing Rules, Mr John Bevan is required to retire at the meeting. In accordance with the Company's Constitution, Mr John Bevan is eligible for re-election and has offered himself for re-election at the meeting. The personal particulars of Mr Bevan are set out below.

Mr Bevan was formerly the Chief Executive Officer and Executive Director of Alumina Limited (from 2008 to 2013). Prior to his 2008 appointment to Alumina Limited, he spent 29 years in the BOC Group Plc where he was a member of the Board of Directors and held a variety of senior management positions in Australia, Korea, Thailand, Singapore and the United Kingdom. Mr Bevan brings to the Board extensive commercial and operational experience gained through operating in joint ventures in many parts of the world, particularly Asia.

Mr Bevan is currently a Director and Chairman of BlueScope Steel Limited and a Director and Chairman of Ansell Limited. Mr Bevan has served on the Board of Directors of Alumina Limited since 1 January 2018.

Mr Bevan is a Chair of the Board's Nomination Committee and member of the Audit and Risk Management Committee, Sustainability and Compensation Committees.

Recommendation: The Directors (other than Mr Bevan) unanimously recommend that shareholders vote in favour of the resolution to re-elect Mr Bevan. Mr Bevan makes no recommendation.

c. Ms Shirley In't Veld

Independent Non-Executive Director

Ms In't Veld was appointed as a Director of the Company on 3 August 2020 and, being eligible, offers herself for election. The personal particulars of Ms In't Veld are set out below.

Ms In't Veld is currently a Non-Executive Director with APA Group Limited, Northern Star Resources Limited and NBN Co Limited. Ms In't Veld was formerly the Managing Director of Verve Energy and has held senior management positions with Alcoa of Australia and WMC Resources. Ms In't Veld has considerable experience in the aluminium, energy and financial markets.

The Board considers Ms In't Veld to be an independent Director and that she will remain as such if elected at the meeting.

Recommendation: The Directors (other than Ms In't Veld) unanimously recommend that shareholders vote in favour of the resolution to elect Ms In't Veld. Ms In't Veld makes no recommendation.

ITEM 5

Re-insertion of proportional takeover approval provisions in Constitution

The Corporations Act permits a company to include in its constitution provisions prohibiting the registration of a transfer of securities resulting from a proportional takeover bid, unless the relevant shareholders in general meeting approve the bid.

It is a requirement of the Corporations Act that such provisions in a company's constitution apply for a maximum period of 3 years, unless earlier renewed.

In the case of the Company, such provisions (existing Rule 79 and 80 of the Constitution) were last inserted into the Company's Constitution in 2018. Those provisions expire on 24 May 2021.

Given that existing Rules 79 and 80 will expire before the meeting, they are not able to be renewed again by shareholders at the meeting. Accordingly, a special resolution is being put to shareholders under sections 136(2) and 648G of the Corporations Act to re-insert proportional takeover bid approval provisions into the Company's Constitution, in the form of new Rules 79 and 80. The new Rules 79 and 80 are in exactly the same form as the existing Rules 79 and 80, and which are in the following terms:

"TAKEOVER APPROVAL PROVISIONS"

79. Restriction on Registration

Subject to the Corporations Act and the Listing Rules, the registration of any transfer of shares giving effect to a takeover contract under a proportional takeover bid in respect of shares in a class of shares in the company is prohibited unless and until a resolution to approve the takeover bid is passed in accordance with rule 80.

80. Procedures

a. Subject to rule 80(b), the only persons entitled to vote on a resolution to approve a proportional takeover bid are those persons who, as at the end of the day on which the first offer under the takeover bid was made, held shares included in the bid class in respect of which the offer was made. Each person entitled to vote has one vote for each share in the relevant class held by the person at that time.

b. Neither the bidder under the takeover bid nor any associate of the bidder is entitled to vote on the resolution.

c. The resolution is to be considered at a meeting convened and conducted by the company of the persons entitled to vote on the resolution. The provisions of this Constitution relating to general meetings apply to the meeting with any modifications the Directors decide are required in the circumstances.

d. The resolution is taken to have been passed only if the proportion that the number of votes in favour of the resolution bears to the total number of votes on the resolution is greater than 50%."

The Directors consider that it is in the best interests of shareholders to re-insert these provisions.

If approved by shareholders at the meeting, the new Rules 79 and 80 will operate for three years from the date of the meeting (i.e. until 25 May 2024), unless earlier renewed.

The effect of the new Rules 79 and 80, if approved, will be that where a proportional takeover bid is made for shares in the Company (i.e. a bid is made for a specified proportion, but not all, of each holder's bid class securities), the Directors must convene a meeting of holders of the relevant shares to vote on a resolution to approve that bid. The meeting must be held, and the resolution voted on, at least 15 days before the offer period under the bid ends.

To be passed, the resolution must be approved by a majority of votes at the meeting, excluding votes by the bidder and its associates. However, the Corporations Act also provides that, if the meeting is not held within the time required, then a resolution to approve the proportional takeover bid will be deemed to have been passed.

If the resolution to approve the proportional takeover bid is passed or deemed to have been passed, the transfer of shares resulting from acceptance of an offer under that bid will be permitted, and the transfers registered, subject to the Corporations Act and the Constitution of the Company.

If the resolution is rejected, the registration of any transfer of shares resulting from an offer under the proportional takeover bid will be prohibited, and the bid deemed to be withdrawn.

The new Rules 79 and 80 will not apply to full takeover bids.

In the Directors' view, the relevant shareholders should have the opportunity to vote on a proposed proportional takeover bid. A proportional takeover bid for the Company may enable effective control of the Company to be acquired by a party holding less than a majority interest. As a result, the relevant shareholders may not have the opportunity to dispose of all their shares, and risk being part of a minority interest in the Company or suffering loss if the takeover bid causes a decrease in the market price of the shares or makes the shares less attractive and, accordingly, more difficult to sell. The new Rules 79 and 80 would only permit this to occur with the approval of a majority of the relevant shareholders.

For the relevant shareholders, the potential advantages of the new Rules 79 and 80 are that they will provide them with the opportunity to consider, discuss in a meeting called specifically for the purpose, and vote on whether a proportional bid should be approved. This affords the relevant shareholders an opportunity to have a say in the future ownership and control of the Company and helps the shareholders avoid being locked into a minority. Your Directors believe this will encourage any proportional takeover bid to be structured so as to be attractive to

at least a majority of the relevant shareholders. It may also discourage the making of a proportional takeover bid that might be considered opportunistic. Finally, knowing the view of a majority of the relevant shareholders may help each individual shareholder to assess the likely outcome of the proportional takeover bid and decide whether or not to accept an offer under the bid.

On the other hand, a potential disadvantage for the relevant shareholders arising from the new Rules 79 and 80 is that proportional takeover bids may be discouraged by the further procedural steps that the Rules will entail and, accordingly, this may reduce any takeover speculation element in the price of the Company's shares. Shareholders may be denied an opportunity to sell a portion of their shares at an attractive price if the majority of relevant shareholders reject an offer from persons seeking control of the Company.

These advantages and disadvantages of the new Rules 79 and 80 have been applicable during the period that the existing Rules 79 and 80 have been in effect. It should be noted that during the period that the existing Rules 79 and 80 have been in effect, no takeover bid for securities in the Company (whether proportional or otherwise) has been announced or made.

The Directors do not consider that there are any advantages or disadvantages specific to the Directors in relation to the proposed new Rules 79 and 80, or that have been applicable during the period that the existing Rule 79 and 80 have already been in effect. The Directors will continue to remain free to make a recommendation to shareholders as to whether a proportional takeover bid should be accepted.

As at the date of this Notice, none of the Directors is aware of any proposal by a person to acquire, or to increase the extent of, a substantial interest in the Company.

Recommendation: The Directors unanimously recommend that shareholders vote in favour of the resolution proposed on Item 5.

ITEM 6

Grant of Performance Rights to Chief Executive Officer (Long Term Incentive)

Item 6 relates to the proposed participation of the Chief Executive Officer and Managing Director, Mr Mike Ferraro, in the Company's Employee Share Plan (ESP) as part of his remuneration by the Company. The Company offered Mr Ferraro Performance Rights in January 2021 as part of the annual offer of Performance Rights to employees (subject to shareholder approval).

a. Background

As part of Mr Ferraro's remuneration package, the Company has, subject to obtaining the necessary shareholder approval, invited Mr Ferraro to participate in the ESP, pursuant to which Performance Rights may be issued to him. Performance Rights are conditional rights to acquire ordinary shares in the Company (subject to the discretion of the Board to cash settle the Performance Rights in certain circumstances, as outlined below).

Under the Company's Remuneration Policy, all executive employees are required to receive a portion of their overall remuneration in the form of variable or "at risk" remuneration. This portion of "at risk" remuneration consists of a long-term incentive component, or "LTI", which is delivered pursuant to the ESP.

The details of Mr Ferraro's current total remuneration package and details of Performance Rights previously issued to Mr Ferraro under the ESP are set out on pages 67 and 68 of the Company's 2020 Remuneration Report.

The Board considers that the proposed issue of Performance Rights for 2021 to Mr Ferraro is an important component of his overall remuneration package. His participation is designed to provide him with an incentive to strive for high performance personally and at a Company level, and to align his remuneration over an extended period with the financial interests of shareholders.

The Performance Rights to be issued to Mr Ferraro for 2021 will be on essentially the same terms as those applicable to all other participants in the ESP. Any shares accepted on vesting would be acquired on-market.

Under ASX Listing Rule 10.14, shareholder approval is required before a Director such as Mr Ferraro can participate in an employee share plan, unless certain exceptions apply. Mr Ferraro is a validly appointed Director of the Company for the purpose of 10.14.1. ASX Listing Rule 10.16 states that Listing Rule 10.14 does not apply to a grant of performance rights to Directors under an employee incentive scheme where the securities to be acquired on vesting of the rights are required by the terms of the scheme to be purchased on-market. This exception applies to Mr Ferraro's participation in the ESP.

While the exception in ASX Listing Rule 10.16 applies to the participation of Mr Ferraro in the ESP, the Board considers that it is appropriate from a governance perspective for such participation to be subject to shareholder approval.

b. Date the Performance Rights will be provided

If approved by shareholders, the issue of Performance Rights to Mr Ferraro will be effective as soon as practicable after the meeting.

c. Maximum number of Performance Rights to be provided

Under Mr Ferraro's contract of employment with the Company the LTI component of his annual remuneration is equivalent in value to a maximum of \$525,281 for the 2021 Performance Rights issue. The number of Performance Rights to be issued (being 291,800) to Mr Ferraro has been determined by dividing that value by the volume weighted average sale price of ordinary shares in the Company on the ASX in the twenty trading days up to and including the date the Board determined to offer the relevant Performance Rights to Mr Ferraro (subject to shareholder approval being obtained).

d. ESP performance hurdles

The number of those Performance Rights in the award to be made to Mr Ferraro (subject to shareholder approval being obtained) that will vest will be determined in accordance with the vesting conditions applicable to the award, as outlined below, subject to the Board exercising a discretion under the ESP to waive those conditions.

The Performance Rights to be issued to Mr Ferraro may vest at the expiry of a 3 year period in December 2023 (the *Vesting Period*), subject to the satisfaction (or waiver) of the performance hurdles described below. Any Performance Rights that have not vested as at the end of the Vesting Period will lapse.

The performance hurdles that will apply in respect of the grant of the Performance Rights to Mr Ferraro are based on relative Total Shareholder Return (TSR).

Two comparator group tests are applied to determine the number of Performance Rights that may vest under the ESP, with each accounting for 50 per cent of the maximum possible vesting of Performance Rights under the ESP (i.e. the Performance Rights are divided into two equal tranches with performance testing applied by reference to different comparator groups). The performance hurdles compare the Company's TSR performance with the TSR performance of each of the entities in the comparator group applicable to a tranche of Performance Rights over the Vesting Period.

The methodology used for each comparator group is similar. The performance hurdles are defined as follows.

The comparator groups are firstly, the group of entities (or securities) comprising the S&P/ASX 100 Index, excluding property trusts, the top 20 companies by market capitalisation and the Company, and secondly, a group of 9 international companies (for the 2021 Performance Rights issue) operating in the alumina and/or aluminium industries that are listed on stock exchanges in Australia or overseas, excluding the Company (as applicable). Entities or securities in the comparator groups may be changed over the Vesting Period if the Board considers it appropriate, for example if an entity (or security) is de-listed, taken over or restructured to the extent it is no longer a relevant comparator.

Under the performance tests, the TSR for each entity (or security) in the comparator groups and for the Company is calculated and the entities (or securities) in each comparator group are then ranked by TSR performance. The number of Performance Rights that vest in the tranche relating to a particular comparator group is then determined according to the following scale.

Alumina Limited TSR compared to median of relevant comparator group	Vesting of relevant tranche
If the Company's TSR is less than the TSR of the entity/security at the 50 th percentile of the comparator group, ranked by TSR performance	0%
If the Company's TSR is equal to the TSR of the entity/security at the 50 th percentile of the comparator group, ranked by TSR performance*	50%
If the Company's TSR is equal to or greater than the TSR of the entity/security at the 75 th percentile of the comparator group, ranked by TSR performance*	100%

* If the Company's TSR performance is between that of the entities (or securities) at the median (i.e. the 50th percentile) and the 75th percentile of the first comparator group ranked by TSR performance, the number of Performance Rights in the relevant tranche that vest will increase from 50 per cent by 2 percentage points for each percentage point by which the Company's percentile ranking is higher than the 50th percentile. If the Company's TSR performance is equal to that of any entity (or security) between the 50th percentile and the 75th percentile of the second comparator group ranked by TSR performance, the number of Performance Rights in the relevant tranche that vest will be equal to the vesting percentage assigned by the Board to that entity (or security). If the Company's TSR performance is between that of any two such entities (or securities) in the second comparator group, the number of Performance Rights in the relevant tranche that vest will be determined on a pro-rata basis relative to the vesting percentages assigned by the Board to those entities (or securities).

e. Vesting and exercise of Performance Rights

If the applicable vesting conditions are met (or waived), Mr Ferraro will be entitled to exercise each relevant Performance Right at any time during the applicable exercise period (*Exercise Period*). The Exercise Period will generally end seven years after vesting of the relevant Performance Rights. However, the Exercise Period may be shortened in certain circumstances, as outlined below.

Upon exercise, Mr Ferraro will be entitled to receive one fully paid ordinary share in the Company in respect of each vested Performance Right (subject to rounding and adjustment in accordance with the ESP rules (such as in the case of a bonus issue of shares conducted by the Company)), and subject to the discretion of the Board to cash settle the Performance Rights in certain circumstances, as outlined below). Mr Ferraro's right to receive shares will be satisfied by the Company procuring the transfer to him of existing shares acquired on-market.

On the vesting and exercise of Performance Rights, Mr Ferraro will acquire fully paid ordinary shares in the Company and will receive full voting and dividend rights corresponding to the rights of all other holders of ordinary shares in the Company.

Performance Rights that do not vest as at the end of the Vesting Period will lapse. Performance Rights that vest but are not exercised (or deemed under the ESP rules to be exercised) before the end of the Exercise Period will also lapse.

f. Price of the Performance Rights

No amount is payable on the grant of an award of Performance Rights under the ESP, or on the vesting or exercise of those Performance Rights.

g. Events affecting Performance Rights

If Mr Ferraro's employment ceases for any reason, any vested Performance Rights still held by him at that time will continue in existence. However, in those circumstances, the Exercise Period in respect of the Performance Rights will be shortened, such that it ends no later than three months after his employment ceases (subject to the Board determining otherwise in its discretion).

In the case of unvested Performance Rights held at the time that Mr Ferraro's employment ceases, a pro-rata number of those Performance Rights will lapse, based on the proportion of the Vesting Period applicable to the relevant award that has not yet elapsed at the time of cessation, unless in its discretion the Board determines otherwise. The remaining unvested Performance Rights will continue to be held by Mr Ferraro, unless in its discretion the Board determines within two months after cessation of employment that some or all of those Performance Rights are forfeited, on the basis that Mr Ferraro has (or would have but for resignation or death) been dismissed for cause.

Any unvested Performance Rights that are not forfeited in this way will continue until they vest and are exercised, or until they lapse, under the ESP in the ordinary course, subject to the Board bringing forward the testing date for the performance conditions (i.e. conducting the TSR performance tests as if the Vesting Period ended at an earlier date determined by the Board) or waiving those conditions. If the Performance Rights vest, then the Exercise Period in respect of those Performance Rights will end three months after that occurs (subject to the Board determining otherwise in its discretion).

Where a change in control event occurs in relation to the Company, the performance conditions for unvested Performance Rights will be automatically waived and the Performance Rights will therefore vest, unless the Board determines otherwise. The Board may also shorten the Exercise Period for Performance Rights that vest or have already vested. A change in control event will generally occur upon an entity acquiring unconditionally more than 50 per cent of the issued shares of the Company, or the

Company being required under a takeover bid or scheme of arrangement to issue an aggregate number of shares greater than the number existing before that issue (i.e. a “reverse takeover” occurring), or another event occurring that the Board determines is a change in control event for the purposes of the ESP.

Under the ESP rules, the Board also has a discretion to cash settle Performance Rights that vest or are exercised following Mr Ferraro ceasing employment, or following a change in control event occurring, rather than delivering shares to Mr Ferraro in respect of those Performance Rights. If the Board exercises this discretion, the Company will pay Mr Ferraro a cash amount equal to the market value of the shares that would otherwise have been delivered to Mr Ferraro upon exercise of the relevant Performance Rights, less any relevant superannuation contributions and other taxes or levies. The market value will be based on the volume weighted average sale price of ordinary shares in the Company on the ASX in the five trading days up to and including the date of exercise (subject to any adjustments that the Board considers appropriate) or, if there is no trading in Company shares over the relevant period, the price determined by the Board.

If the Company conducts a rights issue, the Board may in its discretion determine to offer an additional number of Performance Rights to Mr Ferraro, or to otherwise adjust the number of Performance Rights held by Mr Ferraro at the time. Unless the Board determines otherwise, any such new or additional Performance Rights will be subject to the same terms and conditions as the original Performance Rights held by Mr Ferraro.

h. Other matters

The following additional information is provided concerning the Performance Rights and ESP:

- there are no loans to be granted by the Company to Mr Ferraro in relation to the acquisition of the Performance Rights;
- other than Mr Ferraro, no Director (or an associate of any Director) has received Performance Rights under the ESP;

- Mr Ferraro will be the only Director who is entitled to participate in the ESP and no associate of any Director is entitled to participate;
- if shareholder approval is obtained, details of any Performance Rights granted to Mr Ferraro will be provided in the Company’s Annual Report for the year in which they are provided; and
- any additional Directors (or their associates) who become entitled to participate in the ESP after this resolution is approved and who are not named in this Notice will not participate until shareholder approval is obtained.

Recommendation: The Directors (other than Mr Ferraro) unanimously recommend that shareholders vote in favour of the resolution.

Entitlement to vote

In accordance with regulation 7.11.37 of the *Corporations Regulations 2001* (Cth), the Company has determined that, for the purposes of the meeting, all shares in the Company will be taken to be held by the persons who held them as registered shareholders at 7:00pm (AEST) on 21 May 2021. All holders of ordinary shares in the Company at that time are entitled to vote at the meeting (subject to the restrictions on voting referred to below).

Voting

Subject to the restrictions on voting referred to below, shareholders entitled to vote at the meeting can vote in any of the following ways:

- by appointing a proxy to attend and vote on their behalf, using the proxy form accompanying the hard copy of this Notice (as applicable) or by otherwise following the instructions in this Notice; or
- by appointing an attorney to attend and vote on their behalf by poll.

Please note Items 3, 4, 5 and 6 will be voted on by poll only. All votes made by a show of hands on Items 3, 4, 5 and 6 will be disregarded.

Voting by proxy

A shareholder entitled to attend and vote at the meeting is entitled to appoint no more than two proxies.

A proxy need not be a shareholder of the Company, and may be an individual or a corporation. A corporation appointed as a proxy will need to appoint a corporate representative, in the same manner as outlined above in relation to appointments by shareholders, to exercise its powers as proxy at the meeting.

A shareholder entitled to cast more than one vote on a resolution may appoint two proxies to vote by poll. Each proxy should be appointed to represent a specified proportion or number of the shareholder's votes. If proportions or numbers are not specified, then each proxy may exercise half of the shareholder's votes.

Shareholders are encouraged to direct their proxies how to vote on each resolution. A shareholder can provide such a direction by marking the appropriate box opposite the relevant resolution on the hard copy proxy form or selecting the appropriate option for that resolution online (as outlined below). If a proxy is not directed on how to vote on a resolution, the proxy may vote, or abstain from voting, as that person thinks fit (subject to the other provisions of these notes and the voting exclusions noted below). If a proxy appointment does direct the relevant proxy how to vote on a resolution, then (subject to the other provisions of these notes and the voting exclusions noted below):

- the proxy must vote by poll;
- if the proxy is the Chairman of the meeting, the proxy must vote in that capacity on a poll and must vote as directed; and
- if the proxy is not the Chairman of the meeting, the proxy need not vote in that capacity on a poll but if the proxy does vote, the proxy must do so as directed.

If the proxy is a member, the above does not affect the way that that proxy votes in his/her capacity as a member.

The Chairman of the meeting will be taken to have been appointed as the proxy of the relevant shareholder in respect of that resolution if:

- a proxy appointment specifies the way the proxy must vote on a particular resolution;

- the appointed proxy is not the Chairman of the meeting;
- a poll is duly demanded at the meeting on a resolution; and
- either:
 - if there is a record of attendance, the appointed proxy's attendance is not recorded; or
 - the proxy does not vote on the resolution.

If the Chairman of the meeting is appointed, or taken to be appointed, as a proxy and the appointment does not direct how to vote on a resolution, then the Chairman intends to exercise the relevant shareholder's votes in favour of the resolution, subject to the other provisions of these notes and the voting exclusions noted below.

A shareholder wishing to appoint a proxy should either:

- use the hard copy form provided (as applicable); or
- submit their appointment online by visiting the website **investorvote.com.au** (certain intermediaries may also use other means as outlined below).

Where a shareholder is using a hard copy form, and wishes to appoint two proxies, a request should be made to the Company's Share Registry for an additional proxy form. Alternatively, proxy forms may be obtained by printing them off the Company's website at **aluminumlimited.com**. Replacement proxy forms can also be requested from the Share Registry.

To use the online appointment facility, a shareholder will need their Shareholder Reference Number (SRN) or Holder Identification Number (HIN), and postcode. The shareholder will be taken to have signed a proxy form appointing their proxies if they lodge the appointment in accordance with the instructions on the website.

It should be noted that a proxy cannot be appointed electronically by a person appointed by a shareholder under a Power of Attorney or similar authority.

Shareholders should read the instructions for the online proxy appointment facility carefully before lodging any proxy appointment using this facility.

In the case of certain intermediaries (such as custodians, nominees, non broker participants and some financial advisors) who participate in the Intermediary Online service of the Company's Share Registry, proxy appointments can also be submitted online by visiting the website intermediaryonline.com and following the instructions provided.

To be effective, proxy forms must be received, by mail, by hand or by facsimile, at either the registered office of the Company, or by the Company's Share Registry using the return-addressed envelope (reply-paid for mailing in Australia) enclosed with the hard copy of this Notice or as follows:

BY MAIL • Alumina Limited c/- Computershare Investor Services Pty Limited, GPO Box 242, Melbourne, Victoria, 3001, Australia.

BY HAND • Computershare Investor Services Pty Limited, Yarra Falls, 452 Johnston Street, Abbotsford, Victoria 3067 Australia.

BY FACSIMILE • (within Australia) 1800 783 447 (outside Australia) +61 (0)3 9473 2555.

All proxy forms must be received by 2:30pm (AEST) on Sunday, 23 May 2021. Proxy forms received after this time will be invalid.

Similarly, a shareholder who wishes to appoint their proxy electronically through investorvote.com.au (or intermediaryonline.com for relevant intermediaries who participate in the Intermediary Online service) must do so by no later than 2:30pm (AEST) on Sunday, 23 May 2021.

Proxy forms are required to be signed by the appointor or that person's attorney and, if the appointor is a corporation, in accordance with the Corporations Act or by an authorised officer or attorney. Where two or more persons are registered as a shareholder, each person must sign the proxy form.

If a proxy form is completed by an individual or a corporation under Power of Attorney or other authority, the Power of Attorney or other authority under which the form is signed, or a certified copy of that Power of Attorney or other authority, must accompany the completed proxy form unless the Power of Attorney or other authority has previously been noted by the Share Registry.

Voting exclusions

The Corporations Act and the ASX Listing Rules require that certain persons must not vote in particular ways, and the Company must disregard particular votes cast by or on behalf of certain persons, on two of the resolutions to be considered at the meeting. These voting exclusions are described below.

ITEM 3

Adoption of Remuneration Report

Votes may not be cast, and the Company will disregard any votes cast, on the resolution on Item 3:

- by or on behalf of any member of the key management personnel for the Company's consolidated group (KMP) whose remuneration details are included in the Remuneration Report, or any of their closely related parties, regardless of the capacity in which the votes are cast; or
- by any person who is a KMP member as at the time the resolution is voted on at the meeting, or any of their closely related parties, as a proxy,

unless the votes are cast as a proxy on the resolution on Item 3 for a person who is entitled to vote on that resolution:

- in accordance with a direction in the proxy appointment on the resolution on Item 3; or
- by the Chairman of the meeting in accordance with an express authorisation in the proxy appointment to cast the votes as the Chairman sees fit even if the resolution is connected directly or indirectly with the remuneration of a KMP member.

A closely related party includes a spouse, dependant and certain other close family members of a KMP, as well as any companies controlled by a KMP.

The Chairman of the meeting intends to vote undirected proxies in favour of the resolution on Item 3.

ITEM 6

Grant of Performance Rights to Chief Executive Officer (Long Term Incentive)

Votes may not be cast, and the Company will disregard any votes cast, on the resolution on Item 6:

- in favour of the resolution on Item 6 by or on behalf of Mr Ferraro, or any of his associates, regardless of the capacity in which the votes are cast; or
- in favour of or against the resolution on Item 6 by any person who is a KMP member as at the time the resolution is voted on at the meeting, or any of their closely related parties, as a proxy,

unless the votes are cast as a proxy on the resolution on Item 6 for a person who is entitled to vote on the resolution:

- in accordance with a direction in the proxy appointment on the resolution on Item 6;
- by the Chairman of the meeting in accordance with an express authorisation in the proxy appointment to cast the votes as the Chairman sees fit even if the resolution is connected directly or indirectly with the remuneration of a KMP member; or
- a shareholder acting solely in a nominee, trustee, custodial or other fiduciary capacity on behalf of a beneficiary provided the following conditions are met:
 - the beneficiary provides written confirmation to the holder that the beneficiary is not excluded from voting, and is not an associate of a person excluded from voting, on the resolution; and
 - the shareholder votes on the resolution in accordance with directions given by the beneficiary to the holder to vote in that way.

The Company will also apply these voting exclusions to persons appointed as attorney by a shareholder to attend and vote at the meeting under a power of attorney, as if they were appointed as a proxy.

Shareholders' questions to the Chair and Board

Shareholders who would like to ask questions of the Chair, Board, or management may do so in writing before the meeting.

Written questions must be received by no later than **2:30pm (AEST) on Tuesday, 18 May 2021**.

Any written questions to the Company should be sent to:

- Computershare Investor Services Pty Limited, Yarra Falls, 452 Johnston Street, Abbotsford, Victoria, 3067, Australia; or using the pre-paid enveloped provided
- by email to queries@aluminalimited.com providing the last 4 digits of your SRN/HIN and your postcode.

Questions from shareholders are important. Although the Board may not be able to reply to each question individually, the Board will respond to as many of the frequently asked questions as possible at the meeting and those answers will be posted on the Company's website.

Shareholders' questions to the Auditor

Shareholders may submit written questions to PricewaterhouseCoopers (PwC) to be answered at the meeting, provided the question is relevant to the content of PwC's audit report or the conduct of its audit of the Company's financial report for the year ended 31 December 2020.

Written questions must be received no later than 5:00pm (AEST) on Tuesday, 18 May 2021. A list of qualifying questions will be made available to shareholders attending the meeting.

Any written questions to PwC should be sent to:

- Computershare Investor Services Pty Ltd at the address on the enclosed return-addressed envelope;
- the Company's registered office at Level 36, 2 Southbank Boulevard, Southbank, Victoria, 3006, Australia;
- by facsimile to +61 (0)3 8699 2699; or
- by email to grant.dempsey@aluminalimited.com.

Conduct of the Meeting

The Company notes that, notwithstanding the order in which each item of business is presented in this Notice, the Chairman of the meeting intends that shareholders will be asked to consider all items of business at the meeting at the same time.

Contact details

Computershare Investor Services Pty Limited, Yarra Falls, 452 Johnston Street, Abbotsford, Victoria, 3067, Australia

TELEPHONE • +61 (0)3 9415 4027 or 1300 556 050
(for callers within Australia)

FACSIMILE • +61 (0)3 9473 2555 or 1800 783 447
(for callers within Australia)

EMAIL • web.queries@computershare.com.au

COVID-19 safety

In attending the meeting, please:

1. Play your part to keep our community safe:

- Stay at home if you are feeling unwell
- Adhere to physical distancing measures
- Practice good personal hygiene, wash your hands often
- Follow appropriate cough and sneeze etiquette
- Download the COVIDSafe app

2. Contact tracing

Visitor contact details (inclusive of contact name and phone number) must be collected as part of the AGM registration process and for contact tracing purposes. This is in accordance with Victorian Government guidelines to assist with rapid contact tracing in the event of a confirmed coronavirus (COVID-19) case.

3. Temperature checks

To ensure the safety of anyone who enters the venue, MCEC has placed temperature checks at each building entry point. Shareholders and visitors will be screened on arrival prior to being able to obtain access to the venue. Temperature checks are conducted by non-invasive thermal imaging technology allowing multiple people to be scanned at once or by a handheld device.

4. Restricted building access

MCEC has identified a specific entry and exit point to help manage physical distancing and maintain sanitisation stations and temperature checks. The following entry and exit point is identified for building access, however are subject to change based on event demand.

- Clarendon Street entrance which will have a dedicated entrance door.

Please note: Contact tracing information and temperature checks will take place at the entry point, upon entering the building. We thank you for your understanding.

CONDITIONS OF ENTRY

Please note that conditions of entry apply to all persons attending the venue and are subject to change without notice and at the discretion of MCEC. MCEC retains the right to refuse entry to any visitors who refuse to adhere to health and safety measures.

- If you have the following symptoms, however mild: fever, chills or sweats, cough, sore throat, shortness of breath, runny nose, and loss of sense of smell or taste, please **do not enter** the venue. Get tested and quarantine at home until you receive your test results.
- All venue visitors will be requested to undergo temperature checks and hand sanitisation upon entry to the venue.
- MCEC encourages that all visitors, customers, contractors and employees download the Australian Government's COVIDSafe app to enhance contact tracing while at the venue and beyond.
- MCEC reserves the right to refuse entry to any persons who are disorderly, or display unlawful or offensive behaviour. Any person who causes a disturbance may be removed from the venue.
- By entering the venue, you agree to abide by the new health and safety measures outlined in the MCEC VenueSafe Plan mcec.com.au/venuesafe/visitor. This can include, but is not limited to, physical distancing, temperature screenings, sanitisation and restricted public access. Failure to comply with these measures may result in the visitor being removed from the venue.

Need assistance?



Phone:
1300 556 050 (within Australia)
+61 (3) 9415 4027 (outside Australia)



Online:
www.investorcentre.com/contact



YOUR VOTE IS IMPORTANT

For your proxy appointment to be effective it must be received by **2:30 PM (AEST) on Sunday, 23 May 2021**.

Proxy Form

How to Vote on Items of Business

All your securities will be voted in accordance with your directions.

APPOINTMENT OF PROXY

Voting 100% of your holding: Direct your proxy how to vote by marking one of the boxes opposite each item of business. If you do not mark a box your proxy may vote or abstain as they choose (to the extent permitted by law). If you mark more than one box on an item your vote will be invalid on that item.

Voting a portion of your holding: Indicate a portion of your voting rights by inserting the percentage or number of securities you wish to vote in the For, Against or Abstain box or boxes. The sum of the votes cast must not exceed your voting entitlement or 100%.

Appointing a second proxy: You are entitled to appoint up to two proxies to attend the meeting and vote on a poll. If you appoint two proxies you must specify the percentage of votes or number of securities for each proxy, otherwise each proxy may exercise half of the votes. When appointing a second proxy write both names and the percentage of votes or number of securities for each in Step 1 of the overleaf.

A proxy need not be a securityholder of the Company.

SIGNING INSTRUCTIONS FOR POSTAL FORMS

Individual: Where the holding is in one name, the securityholder must sign.

Joint Holding: Where the holding is in more than one name, all of the securityholders should sign.

Power of Attorney: If you have not already lodged the Power of Attorney with the registry, please attach a certified photocopy of the Power of Attorney to this form when you return it.

Companies: Where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please sign in the appropriate place to indicate the office held. Delete titles as applicable.

PARTICIPATING IN THE MEETING

Corporate Representative

If a representative of a corporate securityholder or proxy is to participate in the meeting you will need to provide the appropriate "Appointment of Corporate Representative". A form may be obtained from Computershare or online at www.investorcentre.com under the help tab, "Printable Forms".



PLEASE NOTE: For security reasons it is important that you keep your SRN/HIN confidential.

Lodge your Proxy Form:

XX

Online:

Lodge your vote online at www.investorvote.com.au using your secure access information or use your mobile device to scan the personalised QR code.

Your secure access information is



Control Number: 999999
SRN/HIN: I999999999

For Intermediary Online subscribers (custodians) go to www.intermediaryonline.com

By Mail:

Alumina Limited
C/- Computershare Investor Services Pty Limited
GPO Box 242
Melbourne VIC 3001
Australia

By Fax:

1800 783 447 within Australia or
+61 3 9473 2555 outside Australia

By Hand:

Computershare Investor Services Pty Limited
Yarra Falls, 452 Johnston Street,
Abbotsford, Victoria 3067 Australia.

☐ **Change of address.** If incorrect, mark this box and make the correction in the space to the left. Securityholders sponsored by a broker (reference number commences with 'X') should advise your broker of any changes.



I 9999999999

I ND

Proxy Form

Please mark ☒ to indicate your directions

Step 1

Appoint a Proxy to Vote on Your Behalf

XX

I/We being a member/s of Alumina Limited hereby appoint

☐ the Chairman
of the Meeting **OR**

PLEASE NOTE: Leave this box blank if you have selected the Chairman of the Meeting. Do not insert your own name(s).

or failing the individual or body corporate named, or if no individual or body corporate is named, the Chairman of the Meeting, as my/our proxy to act generally at the meeting on my/our behalf and to vote in accordance with the following directions (or if no directions have been given, and to the extent permitted by law, as the proxy sees fit) at the Annual General Meeting of Alumina Limited to be held in the Auditorium, Melbourne Convention and Exhibition Centre, 2 Clarendon Street, Southbank, Victoria on Tuesday, 25 May 2021 at 2:30 PM (AEST) and at any adjournment or postponement of that Meeting.

Chairman authorised to exercise undirected proxies on remuneration related resolutions: Where I/we have appointed the Chairman of the Meeting as my/our proxy (or the Chairman becomes my/our proxy by default), I/we expressly authorise the Chairman to exercise my/our proxy on Items 3 and 6 (except where I/we have indicated a different voting intention in step 2) even though Items 3 and 6 are connected directly or indirectly with the remuneration of a member of key management personnel for the Alumina consolidated group.

Important Note: If the Chairman of the Meeting is (or becomes) your proxy you can direct the Chairman to vote for or against or abstain from voting on Items 3 and 6 by marking the appropriate box in step 2 below.

Step 2

Items of Business

PLEASE NOTE: If you mark the **Abstain** box for an item, you are directing your proxy not to vote on your behalf on a poll and your votes will not be counted in computing the required majority.

		For	Against	Abstain
Item 3	Adoption of Remuneration Report	☐	☐	☐
Item 4a	To re-elect Ms Deborah O'Toole as a Director	☐	☐	☐
Item 4b	To re-elect Mr John Bevan as a Director	☐	☐	☐
Item 4c	To elect Ms Shirley In't Veld as a Director	☐	☐	☐
Item 5	Re-insertion of proportional takeover approval provisions in Constitution	☐	☐	☐
Item 6	Grant of Performance Rights to Chief Executive Officer (Long Term Incentive)	☐	☐	☐

The Chairman of the Meeting intends to vote undirected proxies in favour of each item of business, to the extent permitted by law. In exceptional circumstances, the Chairman of the Meeting may change his/her voting intention on any resolution, in which case an ASX announcement will be made.

Step 3

Signature of Securityholder(s)

This section must be completed.

Individual or Securityholder 1

Sole Director & Sole Company Secretary

Securityholder 2

Director

Securityholder 3

Director/Company Secretary

/ /

Date

Update your communication details (Optional)

Mobile Number

Email Address

By providing your email address, you consent to receive future Notice of Meeting & Proxy communications electronically

AWC

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Computershare



QUESTIONS FROM SHAREHOLDERS

2021 ANNUAL GENERAL MEETING



Your questions regarding any matter relating to Alumina Limited that may be relevant to the 2021 Annual General Meeting are important to us.

We will attempt to respond to as many of the more frequently asked questions as possible in the Chairman's and Chief Executive Officer's addresses at the 2021 Annual General Meeting. Responses to the questions will be available on the Company web site www.aluminalimited.com **Due to the large number of questions we receive, we will not be replying on an individual basis.**

We invite you to use this form to submit any questions. Please return it in the reply paid envelope provided to Computershare Investor Services Pty Ltd, GPO Box 2975. Alternatively, you can email your questions to queries@aluminalimited.com. Shareholder questions must be received by 1:00pm (AEST) on Tuesday, 18 May 2021.

You will also be able to listen to the addresses made at the 2021 Annual General Meeting live by webcast.

Shareholder's Name

Shareholder Reference Number (SRN)
Holder Identification Number (HIN)

Address

Question(s)